

Permission Number: \_\_\_\_\_

## Chemical & Biochemical Engineering Department

### Prerequisite Waiver Form and Permission Number Request

You are not permitted to enroll in courses if the prerequisite has not been met. Please note that in-progress classes will allow you to enroll in a course as if the prerequisite has been satisfied. The in-progress prerequisite must be satisfied one week before classes start. If you anticipate that a prerequisite will be resolved (or waived) before the course starts you need a Permission Number to allow registration. This form must be submitted to the Chemical Engineering Department main office to obtain a Permission Number and for final approval. The number will allow you to register conditionally.

Student Name \_\_\_\_\_ Student # \_\_\_\_\_

Term \_\_\_\_\_

Course requested to be taken without the stated prerequisite:

Class Name \_\_\_\_\_

Catalog # ChE \_\_\_\_\_ Section # \_\_\_\_\_ Instructor \_\_\_\_\_

Prerequisite(s) \_\_\_\_\_

Will the prerequisite be satisfied before the course start? \_\_\_\_\_ YES \_\_\_\_\_ NO

Justification \_\_\_\_\_

\_\_\_\_\_  
Student Signature

Date \_\_\_\_\_

\_\_\_\_\_  
Approval

Date \_\_\_\_\_

Course Instructor Signature

*Please take this to the ChE department main office to get a permission number which will allow you to conditionally enroll. You may still be removed from the class before the start of classes if you do not satisfy prerequisites as expected or if the department ultimately denies the request. You will be notified if this request has been denied.*

*If the reason you have not met the prerequisite is due to an issue that can be solved with a **course substitution/waiver**, please attach that substitution form to this one.*

\_\_\_\_\_  
Approved

Date \_\_\_\_\_

\_\_\_\_\_  
Denied Chair of Teaching Department Signature